

# Profile of Social Advancement Society (SAS)



**Development Through Diverse Unity**

## Communication

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## Type and Level of the Organization and its Registration Details

**Type:** Non-Government, Non-Political Voluntary Social Development Organization

### Registration Details:

Sl.	Registration Authority	Registration No.	Date
1	Department of Social Welfare	Bari-660/2000	23/08/2003
2	NGO Affairs Bureau	FDR-2162	22/11/2016 Date of Expire: 22/11/2026
3	Department of Narcotics Control	DNC-0055	06/02/2006

### TIN Registration:

Sl.	Registration Authority	Registration	Date
1	National Board of Revenue (NBR) Deputy Commissioner Office Companies Circle-, Tax Region Dhaka	233904348419	August 2020

### VAT Registration:

Sl.	Registration Authority	Registration No.	Date
1	VAT Registration Unit Dhaka	003312694-0202	2020

### Trade License:

Sl.	Registration Authority	Registration No.	Date
1	Barisal City Corporation	391	26 August 2021

### Identity Number of Membership:

Sl.	Registration Authority	Registration No.	Date
1	STI/ AIDS Network of Bangladesh	Dha- 07787	1 <sup>st</sup> July 2005

## Introduction

**SAS** (Social Advancement Society), nestled in the vibrant southern coastal region of Bangladesh, serving as a catalyst for positive change since 1996. Initially rooted in uplifting marginalized urban slums, fringes, and rural poor communities, SAS has metamorphosed into a rights-based entity, steadfast in upholding human rights, particularly championing Social Inclusion and Empowerment, and Gender Equity for marginalized groups such as women, Indigenous people, Dalits, and the LGBTQIA+ community, alongside orphans,



Individuals with special needs, adolescents, youth, and children. At the core of SAS's ethos lies robust community participation, a linchpin for fashioning a just society devoid of inequality and destitution. Leveraging initiatives like advocacy, research and action research, awareness raising, diversity training, education, livelihood, and grassroots collaboration, SAS catalyzes sustainability and embarks on environmental stewardship endeavors. Moreover, SAS actively engages in Humanitarian Response and Community Support, fortifying marginalized groups and nurturing resilience. By confronting multifaceted challenges and espousing inclusivity, SAS endeavors towards a more equitable and sustainable societal tapestry. Furthermore, SAS assumes a pivotal role in fortifying and bolstering government development initiatives, diligently seeking to discern lacunae in Social Safety Net Services (SSN) to broaden service horizons and uplift the most vulnerable strata, thus emancipating them from the shackles of poverty. Aligned with the Sustainable Development Goals (SDGs), SAS envisions interweaving a fabric of affirmative change, resilience, and sustainability within the communities it fervently serves. While acknowledging the inherent capacity of individuals to surmount their tribulations, SAS underscores the imperative of opportunity, resources, and civic rights. Employing a multifarious approach, SAS embarks on projects across a panoply of sectors, spanning healthcare, poverty alleviation, SRHR, HIV/AIDS, and STIs prevention, disaster management and rehabilitation, support for individuals with disabilities, installation of home solar systems, arsenic mitigation, and environmental preservation, harmonizing its endeavors with national & international development agendas and benchmarks.

## **Core Organizational Beliefs:**

A harmonious nexus between humanity and the environment, navigating the path towards sustainable development

## **Core Convictions:**

- ◆ Justice and gender equality
- ◆ Combat poverty
- ◆ Safeguard the welfare of future generations
- ◆ Do No Harm
- ◆ Upholding national and international interests and assisting underprivileged communities
- ◆ Democratic, transparent, and accountable practice

## **Core Standards:**

- ◆ Equality irrespective of race, religion, caste, creed, gender, color, sex, age and ethnicity
- ◆ Prioritize recognizing and supporting women's diverse experiences.
- ◆ Protecting the environment
- ◆ Prioritizing outreach to the most vulnerable and marginalized
- ◆ Committed to honesty, integrity, sincerity, transparency, and inclusivity
- ◆ Prioritizing cost-conscious resource management for impactful initiatives
- ◆ Delivering non-negotiable quality services for the communities we serve
- ◆ Encouraging creativity and innovation for inventive solutions
- ◆ Grounding our work in democracy with a structured and principled approach

## **Vision**

A society of justice and equity, flourishing in symbiotic socioeconomic-environmental harmony, radiating a positive impact on every life.

## **Mission**

Striving for a society free of inequality, poverty, and sustainable development through Promoting Gender-Fair Practices, Championing Rights, Fostering Inclusive Governance, Environmental Resource Management, Disaster Risk Management, Adaptation to Climate Change, Expanding Educational Outreach, Information Management, Advancing Healthcare Accessibility, and Facilitating Livelihood Security.

## Goal

For an equitable, just, and sustainable society.

## Values

**Collaboration:** We are better together. We encourage strategic and implementing collaboration to bring out the best solutions and strengthen the fabric of our society.

**Equity and Inclusion:** We value diversity in many forms. We are committed to strengthening nonprofits as change agents that contribute to a just and equitable society.

**Excellence:** We challenge ourselves to do great work. We actively seek feedback to continually improve and evolve our practices and services.

**Impact:** We make a difference. We focus on results that matter to women, adolescents, youths, the environment, and ultimately society.

**Learning:** We are curious and listen well. We believe continual learning is essential for adaptation, innovation, resilience, and relevance.

**Service:** We are responsive and flexible. We build relationships. We meet people where they are, developing experiences, content, and outcomes that advance philanthropic missions.



## Objectives

- ⊗ Ensure rights and inclusiveness for the poor and disadvantaged.
- ⊗ Promote community and women's knowledge systems for sustainable development.
- ⊗ Facilitate access to support for orphans, adolescents, youth, and children
- ⊗ Facilitate access to education, healthcare, assistive technologies, and specialized services for individuals with special needs
- ⊗ Facilitate access to STEM-based education, skills, and knowledge.
- ⊗ Uphold human rights, transparency, and good governance.
- ⊗ Facilitate community participation in development initiatives.
- ⊗ Conserve the environment, ecology, and biodiversity.
- ⊗ Uphold people's access and rights to common property, focusing on climate-resilient livelihood.
- ⊗ Promote knowledge, information, and data-sharing.
- ⊗ Advocate for government accountability.
- ⊗ Enhance community resilience with effective disaster response and mitigation.
- ⊗ Empower women and drive transformative change for marginalized women's lives.
- ⊗ Strengthen communities with adaptive strategies for climate change challenges.

## Cross-cutting Issues

- ⊗ Collaboration & Networking
- ⊗ SRHR & HIV/AIDS
- ⊗ Transparency & Accountability
- ⊗ Sustainability
- ⊗ Value for Money



## Development Approach

**Community-Centric:** Prioritize marginalized groups for inclusive development

**Holistic Development:** Comprehensive initiatives for sustainable impact

**Inclusive Practices:** Ensuring active participation and representation

**Gender Mainstreaming:** Integrating gender perspectives across all programs

**Environmental Sustainability:** Embed eco-friendly and resilient practices

**Resource Optimization:** Ensure efficient use of resources for maximum impact

**Collaborative Partnerships:** Networking for effective program with national, regional and global

**Data-Informed:** Utilizing information for strategic decision-making

**Transparent Governance:** Uphold honesty, integrity, and disciplined operations

## Strategic Priorities

SAS believes in partnership work with the development partner organizations. Sharing ideas, experiences, and wishes with others helps to enrich organizational strength.

The organization works as an animator, stimulator, and cooperator in developing and improving the situation of the target people. The organization's intervention supports and services are guided by the principle "build on what they have and people themselves build their own fortunes.

The organization works both in urban and rural communities.

The poor and underprivileged peoples are the target people of the organization.

The development need comes from the beneficiaries and thus the organization's programs are the need basis of the beneficiaries.

Sustainability and self-sufficiency are given priority in the programs.

People's participation in the programs is considered very much important.

Working on public health issues, gender, sexual and reproductive health, HIV and STIs issues, safer sex practice, reduction of social stigma and discrimination, disaster preparedness, and rehabilitations in collaboration and cooperation with GoB and NGOs.

SAS believes in individual contact, group contact, stakeholder response, linkage and coordination with other stakeholders and gatekeepers, civil societies, etc.

## Policy Framework of SAS

- ⊗ **Prioritizing the Marginalized and Disadvantaged:** SAS prioritizes empowering hard-to-reach, vulnerable communities, including destitute women, outcastes, indigenous peoples, and ethnic minorities, and the LGBTQIA+ community, alongside orphans, Individuals with special needs, adolescents, youth, and children. The organization is dedicated to uplifting resource-poor sectors at all levels – community, social, and national.
- ⊗ **Gender Equality and Inclusion:** SAS integrates gender considerations into all aspects of its work, promoting gender equity and addressing gender-based disparities. The organization recognizes that gender equity is crucial for sustainable development and social justice.
- ⊗ **Equity-Driven Development:** SAS considers economic, social, political, and cultural equity when designing and implementing development programs. The organization strives to create a more just and equitable society where everyone has equal opportunities to thrive.
- ⊗ **Environmental Stewardship:** SAS is committed to protecting the environment and its resources, promoting sustainable development practices. The organization recognizes the interconnectedness of environmental health and human well-being.
- ⊗ **Alignment with Government Policies:** SAS operates within the framework of Bangladesh government policies, ensuring that its development initiatives align with national development goals and strategies. This collaborative approach fosters synergy and maximizes the impact of development efforts.

- ☸ **Advocating for Resource Accessibility:** SAS advocates for the availability of local resources and government facilities to benefit resource-poor communities, ensuring that marginalized groups have access to necessities and opportunities for advancement.
- ☸ **Networked Development Partnerships:** SAS leverages networking and development partnerships to effectively implement programs. The organization collaborates with stakeholders, including government agencies, civil society organizations, academic institutions, and media groups at local, national, and global levels, maximizing impact and sharing knowledge.

## Development Partners

- Ecologically vulnerable community
- Destitute women (divorced widows, deserted women, heads of women-headed households, women of families victimized). Marginal and landless farmers
- Disabled community
- Indigenous and minority communities
- Youth and adolescent community
- Women and children
- Civil society
- Universities and research institutes
- Local elected representatives, clubs, CBOs, NGOs, and Sectorial Agencies of the Government

## The legitimacy of the organization, and constituency according to the constitution

SAS itself worked independently up to the year 1996 utilizing its own fund and was incepted in the year 2000 as one of the linking organizations with UNICEF through Barisal City Corporation. Then established partnerships with UNICEF, UNDP, SC-USA, HASAB, FHI, ICDDR, PADAKHEP, Bandhu Social Welfare Society, USCC-B, Care Bangladesh, HELP, Marie Stopes Clinic Society, RTM International, BDS, ESDO, STI AIDS network, CDD, NGO Forum for Drinking Water & Public Health, UN AIDS, NFOWD, HABITAT Council, ISDCM, Canadian CIDA, Local Union Parishad (UP), Save The Children International, etc. As per the recent strategic plan, SAS has taken the initiative to reduce the vulnerability of marginalized communities through strategic partnerships.

## Major Program Activities of SAS

- Economic Development
- Agricultural Development
- Human Rights and Good Governance
- Sustainable Agriculture
- Disability Rehabilitation program
- Health & Sanitation
- Reproductive Health, HIV & AIDS
- Education & Capacity Development
- Climate Change & Environment
- Cultural Program
- Training & Research
- Disaster Management



## Management Structure of SAS

SAS is democratic in nature as per the approved constitutions of the organization. The organization has the following three principal management organs:

- General Body
- Executive Committee
- Management & Administration



## General Body

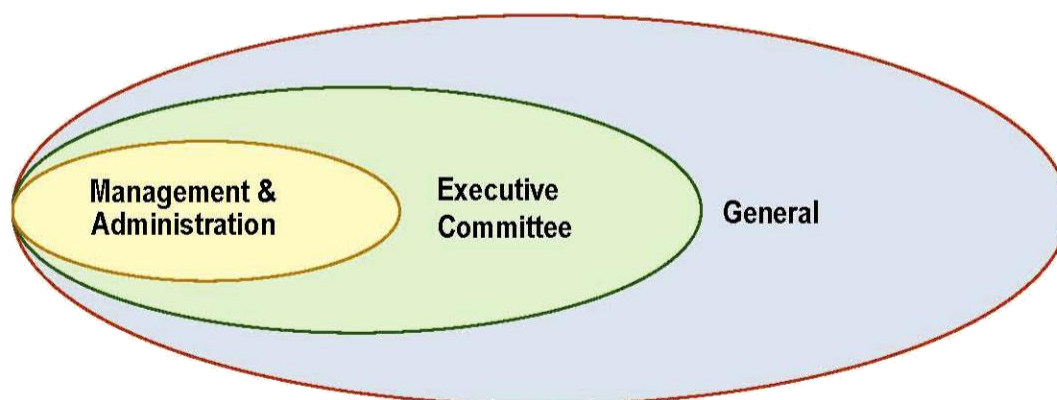
General Body is the highest body of the SAS and consists of all the general members of the organization. The total number of members of the general body is 21. The general meeting is held with general members at least once in a year. But, if necessary, it can summon an emergency meeting. In the general meeting policy and activities of the Executive Committee are approved. The member of the General Body pays a regular monthly subscription; actively takes part in each meeting of the General Committee and different social work. The General Committee forms the Executive Committee and approves the annual budget.

## Executive Committee

The members of the General Body elect 7-members Executive Committee (EC) among 21 General members for the period of two years. The EC sits once a quarter to look after the activities of the organization and takes necessary decisions. The Committee is responsible for the overall management of the total program/project implemented by the organization. The responsibility of the Committee is to create income sources and maintain accounts, budget preparation, bank account operation, participate in bi-monthly and special meetings, and deposit fixed assets and liquid assets. The Executive Director plays the role of the secretary of the Executive Committee as per his right of designation. But the Executive Director has no right of casting vote in the election of the committee formation.

## Management & Administration

Executive Director is responsible for his overall activities as the secretary of the Executive Committee (EC). Executive Director is also responsible to the members of the EC. The members of the EC are usually elected by the members of the General Body (GB) for a period of two years. SAS developed different policies for the organization, personnel & administrative, financial, and procurement policies through which the organization is being governed. EC assists the Executive Director in planning, organizing, executing, controlling, staffing, and evaluating the programs. The EC is accountable to the members of the General Body and similarly, the Executive Director is accountable to the EC for his/her activities. The Chairperson, Treasurer of the EC, and the respective project head is the signatory in operating the Bank account. All financial transactions happened as per financial guidelines and the donors' instructions/project proposal clauses. Respective project management is responsible for ensuring adequate and appropriate monitoring and quality care of the project activities and in the light of the M & E system in particular. SAS has a team of highly competent and qualified professionals who offer a full range of technical expertise in designing and implementing organizational activities.



## Executive Committee/Governing Body of SAS

The seven members Executive Committee (EC) comprises of Chairperson, Treasurer, and four members. The Executive Director of SAS by provision holds the position of member secretary of the EC. A provision of bi-monthly meetings designed and so far, conducted for the betterment of the organization and policy formulation.

SL.	Name	Gender	Age	Designation	Principal Occupation	Relationship to Chairman & Secretary
1	Md. Giash Uddin	Male	55	Chairman	Social Service & Business	Professional
2	Md. Jasimul Hoque Bhuiyan	Male	54	Secretary	Social Service	Professional
3	Rabeya Bossry	Female	34	Treasurer	Social Service	Professional
4	Zahidul Islam	Male	48	Member	Social Service	Professional
5	Sayed Haider Imam	Male	46	Member	Social Service & Business	Professional
6	Shorat Hyat	Male	42	Member	Social Service & Business	Professional
7	Md. Atiar Rahman	Male	58	Member	Social Service	Professional

## Our Partners:



## Networking and Coordination

SAS is a member of the following forum and networks;

- Member of the STD & AIDS Network of Bangladesh.
- Partner of the NGO Forum
- Member of the Barisal NGO Coordination
- Member of the HABITAT Council
- Member of the Bangladesh Pollution Elimination Network (BPEN)
- Member of the Barisal Women's Rights Alliance
- Alliance for Food Sovereignty Campaign (AFSC)

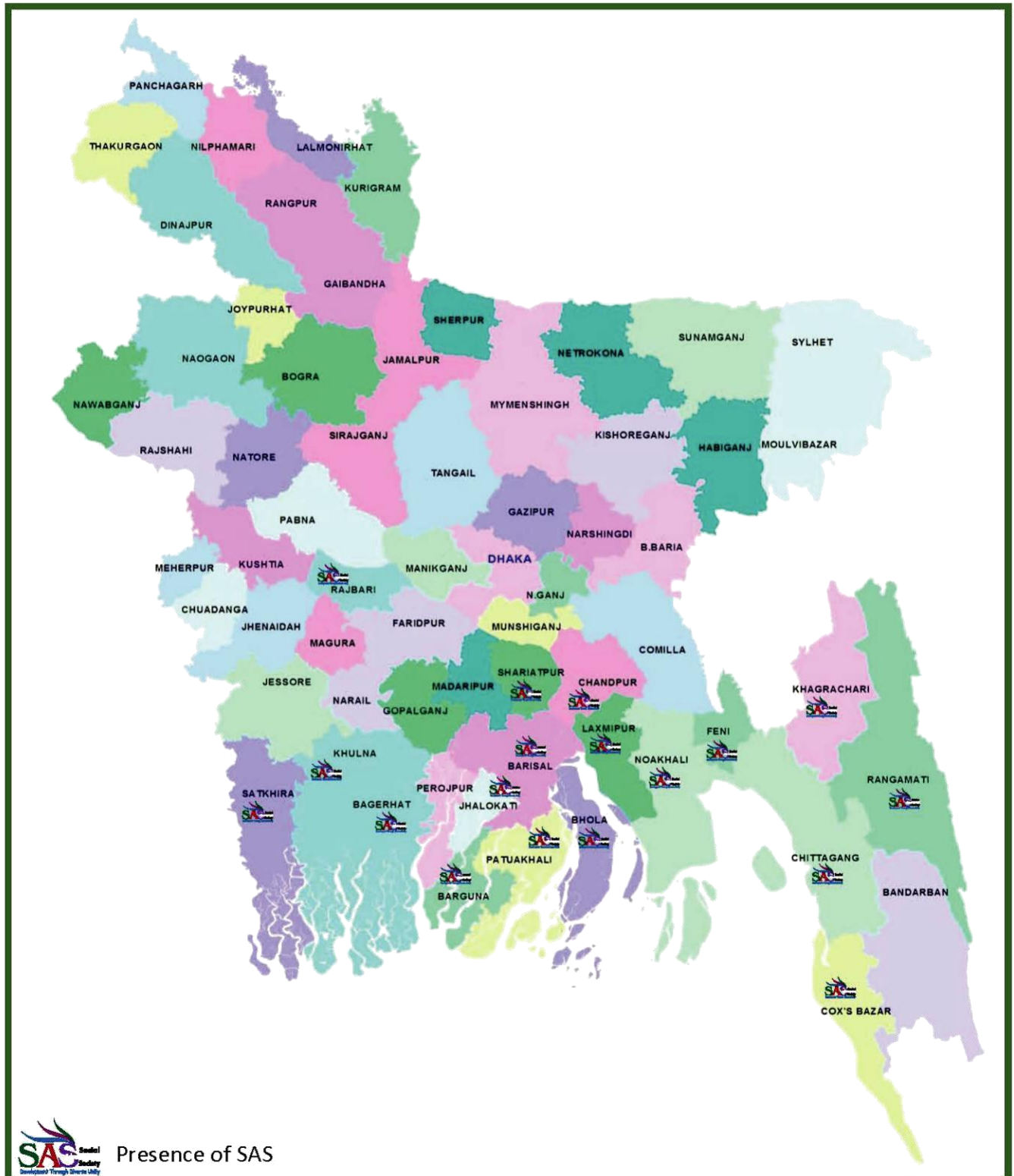




## Working Area

The organization is working both in urban and rural areas. It has been working in 05 Pourashava and 1378 villages under 41 Upazila of 18 districts in Bangladesh. Rural villages are typically remote and backward villages.

Division	District	Upazila	Union	Village	Puroshova	City Corporation
03	18	41	163	1378	05	01



## Main Activities; projects/ programs

Sl#	Programs	Activities	Beneficial & Duration
01	Environmental Sanitation, Hygiene, and Water Supply project in Barisal City Corporation Area.  <b>Funded by:</b> UNICEF, DPHE, and City Corporation.	<ul style="list-style-type: none"> <li>- Baseline survey and committee formation</li> <li>- Advocacy</li> <li>- Training</li> <li>- Workshop</li> <li>- Deep Tube-well Installation</li> <li>- Sanitary Latrine Installation</li> <li>- Formation of the project implementation committee</li> <li>- Hardware support-based committee formation</li> <li>- One-to-one and group education</li> </ul>	10,000 family & 31 slum  October 2000 to December 2006
02	HIV/AIDS/STI prevention and control projects among street-based /floating sex workers in the Barisal city corporation area.  <b>Funded by:</b> HASAB, Dhaka.	<ul style="list-style-type: none"> <li>- Baseline survey</li> <li>- Advocacy, Seminar, and Workshop</li> <li>- Life skill Training</li> <li>- One-to-one and group education</li> <li>- Condom promotion and distribution</li> <li>- STI management</li> <li>- Days observation</li> <li>- IEC materials distribution</li> </ul>	100 sex worker  November 2002 to October 2003.
03	Human Resource Development Project on WATSAN.  <b>Funded by:</b> NGO Forum	<ul style="list-style-type: none"> <li>- Baseline survey and committee formation</li> <li>- Advocacy</li> <li>- Training</li> <li>- Workshop</li> <li>- Deep Tube-well Installation</li> <li>- Sanitary Latrine Installation</li> <li>- Formation of project implementation committee</li> <li>- Hardware support-based committee formation</li> <li>- One-to-one and group education</li> </ul>	120 people of 10 villages  January 2001 to December 2003
04	HIV/AIDS/STI prevention project among the Drug Users in the Barisal city corporation area.  <b>Funded by:</b> CARE-Bangladesh	<ul style="list-style-type: none"> <li>- Baseline study</li> <li>- Advocacy</li> <li>- Training and IEC materials distribution</li> <li>- Condom promotion and distribution</li> <li>- Abscess management</li> <li>- Syringe and needle exchange</li> <li>- Family education and counseling</li> <li>- One-to-one and group education</li> <li>- Days observation</li> <li>- Incineration</li> <li>- STI management and counseling</li> </ul>	400 drug users  May 2004 to March 2005
05	HIV/AIDS/STI prevention project among the Launch labor in Barisal city corporation area.  <b>Funded by:</b> CARE-Bangladesh	<ul style="list-style-type: none"> <li>- Baseline study</li> <li>- Advocacy</li> <li>- Training and IEC materials distribution</li> <li>- Condom promotion and distribution</li> <li>- Abscess management</li> <li>- Syringe and needle exchange</li> <li>- Family education and counseling</li> <li>- One-to-one and group education</li> <li>- Days observation</li> <li>- Incineration</li> <li>- STI management and counseling</li> </ul>	15 wards people  May 2004 to March 2005



Sl#	Programs	Activities	Beneficial & Duration
06	Primary Health Care in the city corporation area.  <b>Funded by:</b> Social Advancement Society (SAS)	<ul style="list-style-type: none"> <li>- Mother and child healthcare</li> <li>- Family planning</li> <li>- Anti-natal and post-natal care</li> <li>- RTI and STI services</li> <li>- Communicable disease control</li> <li>- Behavior change communication</li> <li>- Referral Service</li> <li>- IEC materials distribution</li> <li>- Satellite clinic</li> <li>- Free Friday Clinic</li> </ul>	300 person per year  Ongoing from the year 2000
07	HIV/AIDS/STI prevention project among Street Based Sex workers in the Barisal city corporation area  <b>Funded by:</b> Family Health International (FHI), USAID under IMPACT	<ul style="list-style-type: none"> <li>- Life Skill basic and refresher training</li> <li>- One-to-one education and group meeting</li> <li>- Condom and lubricant distribution</li> <li>- STI management and counseling</li> <li>- Need-based skill development training</li> <li>- Adult education</li> <li>- Drop-in center-based restroom service</li> <li>- Mediation committee formation</li> <li>- IEC materials distribution</li> </ul>	300 sex worker  November 2003 to October 2005
08	HIV/AIDS/STI prevention project among Street Based Sex workers in Barisal city corporation area.  <b>Funded by:</b> Family Health International (FHI), USAID under BAP	<ul style="list-style-type: none"> <li>- Life Skill basic and refresher training</li> <li>- One-to-one education and group meeting</li> <li>- Condom and lubricant distribution</li> <li>- STI management and counseling</li> <li>- Need-based skill development training</li> <li>- Adult education</li> <li>- Drop-in center-based restroom service</li> <li>- Mediation committee formation</li> <li>- IEC materials distribution</li> </ul>	300 people  November 2005 to September 2009
09	HIV/AIDS/STI Prevention Project among males having sex with males (MSM) in the city Corporation area.  <b>Funded by:</b> UNICEF	<ul style="list-style-type: none"> <li>- Training</li> <li>- One-to-one and group education</li> <li>- Condom promotion and distribution</li> <li>- STI management</li> <li>- Advocacy</li> <li>- Seminar, workshop, and education at the workplace</li> <li>- IEC materials distribution</li> </ul>	250 MSM  September 2004 to February 2005
10	HIV/AIDS/STI prevention project among Drug Users in city corporation area.  <b>Funded by:</b> UNICEF through Padakhep consortium	<ul style="list-style-type: none"> <li>- Advocacy and education at the workplace</li> <li>- One-to-one and group education</li> <li>- Incineration</li> <li>- STI management</li> <li>- Syringe and needle exchange</li> <li>- Condom promotion</li> <li>- Lubricant and condom distribution</li> <li>- IEC material distribution</li> </ul>	400 drug user  October 2005 to June 2006
11	Adolescents Development Program in slum area under Barisal city corporation  <b>Funded by:</b> USC Canada-Bangladesh (USCC-B)	<ul style="list-style-type: none"> <li>- Foundation Training</li> <li>- Basic education</li> <li>- Skill/need-based training</li> <li>- Couples training and mass gathering</li> <li>- Health education</li> </ul>	15 upzilla in Barisal  April 2002 to September 2007
12	HIV/AIDS/STI prevention project among MSM people in Barisal city corporation area	<ul style="list-style-type: none"> <li>- Training</li> <li>- One-to-one and group education</li> <li>- Condom promotion and distribution</li> <li>- STI management</li> </ul>	250 MSM  October 2005 to

SI#	Programs	Activities	Beneficial & Duration
	<b>Funded by:</b> HAPP, UNICEF	<ul style="list-style-type: none"> <li>- Advocacy</li> <li>- Seminar, workshop, and education at the workplace</li> <li>- IEC materials distribution</li> </ul>	December 2007
13	HIV/AIDS/STI prevention project among MSM people in Barisal city corporation area.  <b>Funded by:</b> HATI, UNICEF	<ul style="list-style-type: none"> <li>- Training</li> <li>- One-to-one and group education</li> <li>- Condom promotion and distribution</li> <li>- STI management</li> <li>- Advocacy</li> <li>- Seminar, workshop, and education at the workplace</li> <li>- IEC materials distribution</li> </ul>	250 MSM  January 2008 to June 2009
14	HIV/AIDS/STI prevention project among Vulnerable Women people under LPAPUP in the Barisal city corporation area  <b>Funded by:</b> UNDP/ DFID/ LGED	<ul style="list-style-type: none"> <li>- Orientation/Training</li> <li>- One-to-one and group education</li> <li>- Condom demonstration and distribution</li> <li>- STI refer</li> <li>- Advocacy meeting</li> <li>- Workshop and education sessions</li> <li>- IEC materials distribution</li> </ul>	500 women in BCC  October 2007 to June 2009
15	HIV/AIDS/STI prevention project among Vulnerable Women people under UPPRP in Barisal city corporation area.  <b>Funded by:</b> UNDP/ DFID/ LGED	<ul style="list-style-type: none"> <li>- Orientation/Training</li> <li>- One-to-one and group education</li> <li>- Condom demonstration and distribution</li> <li>- STI syndromic management</li> <li>- STI refer</li> <li>- VCT refer</li> <li>- Advocacy meeting</li> <li>- Workshop and education sessions</li> <li>- IEC materials distribution</li> </ul>	700 women in BCC  October 2009 to June 2010
16	Rehabilitation Center for Drug Addicted People.  <b>Funded by:</b> Social Advancement Society (SAS)	<ul style="list-style-type: none"> <li>- Medical checkups and medication</li> <li>- Patient Counseling</li> <li>- Family Counseling</li> <li>- 12-step practice</li> <li>- Drug abstinence</li> <li>- Follow-up</li> </ul>	250 users  Ongoing from the year 2003
17	Disability development and physiotherapy program in Barisal city corporation area.  <b>Funded by:</b> Center for Disability in Development (CDD)	<ul style="list-style-type: none"> <li>- Medical check-up</li> <li>- Physiotherapy</li> <li>- Materials support</li> <li>- Family Counseling</li> <li>- Social mobilization (awareness)</li> <li>- Workshop, Seminar</li> <li>- Need-based training</li> </ul>	As per program  January 2003 to December 2011
18	Human Resources Development under Unnata Chula (Improved cooker).  <b>Funded by:</b> HDO	<ul style="list-style-type: none"> <li>- Training on how to make Unnata Chula</li> <li>- Seminar and Workshop</li> <li>- Motivation at the field level</li> <li>- Raw materials support</li> <li>- Technical and logistic support</li> <li>- Training on environmental pollution</li> </ul>	120 person  February 2003 to March 2009
19	Rain Water Harvesting System project in Saline Water area  <b>Funded by:</b> SPACE.	<ul style="list-style-type: none"> <li>- Survey/Data collection</li> <li>- Advocacy</li> <li>- Training</li> <li>- Workshop</li> <li>- Formation Village Development Committee</li> <li>- Hardware support-based committee</li> </ul>	7000 people in villages  January 2005 to December 2008



Sl#	Programs	Activities	Beneficial & Duration
		formation - One-to-one and group education	
20	HIV/AIDS/STI prevention project among Injectable Drug Users in city corporation area funded by MSCS supported by Barisal City Corporation (BCC)	- Arranged a Detoxification camp for Drug users in the Barisal City Corporation area	4000 person  4 times in the four successive years
21	HIV/AIDS/STI prevention project among general people under UPHCP at 24 spots in the Barisal city corporation area.  <b>Funded by:</b> ADB supported by MSCS and BCC	- Conduction of Folk songs on HIV/AIDS issues - Conduction of Forum Theater on HIV/AIDS issues	2000 person  February to June 2009
22	HIV/AIDS/STI prevention project among the Factory Managers/Workers in the Barisal city corporation area.  <b>Funded by:</b> GFATM-904 under Padakhep Consortium-HELP	- Conduction Training of Trainers (TOT) - IEC materials distribution - Training materials distribution	1500 worker  March to December 2009
23	Development and empowerment of pro-poor marginalized group  <b>Funded by:</b> Social Advancement Society (SAS)	- Group formation - Sharing the possibilities and opportunities with the target group - Established savings pattern and provide members' card - Develop investment nature and opportunities - Convey benefits to the target group members - Empowerment in the social and political events - Voting rights and human rights of the target group - Legal support to the target group - Skill training and income-generating activities - Health and sanitation support - Sexual and reproductive health - Prevention of HIV/AIDS and STIs - Disaster preparedness and reconstruction for the target group members	1000 person  2006 and ongoing
24	HIV/AIDS/STI prevention project among Youth and Adolescents.  <b>Funded by:</b> HASAB and Ad-din Welfare Center	- Orientation/Training - Condom demonstration and distribution - Advocacy meeting - Workshop and education sessions - IEC materials distribution	900 people  January to December 2009
25	Integrated Community based arsenic mitigation Project in Bangladesh.  <b>Funded by:</b> NGO Forum	- Training - Community Meeting - Community Allies Meeting - School Session, Rally, Miking - Cultural Activities - Health Camp, Tube Well sinking & Repair - Traditional Institute based discussion, Imam orientation	500 people  October 2010 to December 2012

Sl#	Programs	Activities	Beneficial & Duration
26	Human Resources Development on Renewable Energy program of Solar Home System (SHS) for young Generation <b>Funded by:</b> Canadian International Development Agency (CIDA)	-Conduct training on electrical work & solar home systems (SHS) -Distribute tools among the young group	50 people  November 2010 to December 2011
27	HIV/AIDS Targeted Intervention (HATI) Drug Users project  <b>Funded by:</b> NASP, World Bank	-Advocacy and education at the workplace -One-to-one and group education -Incineration -STI management -Syringe and needle exchange -Condom promotion -Lubricant and condom distribution -IEC material distribution	500 people  From 2007 to 2009
28	Provision of Essential Harm Reduction Services for Injecting Drug Users.  <b>Funded by:</b> GFATM & RCC, Save the Children International	-Advocacy and education at the workplace -One-to-one and group education -Incineration -STI management -Syringe and needle exchange -Condom promotion -Lubricant and condom distribution -IEC material distribution	100 users
29	Expanding HIV/AIDS/STI Prevention Project among males having sex with male (MSM) & HIJRA people in Feni & Noakhali city area. <b>Funded by:</b> GFATM- RCC/ICDDRDB through BANDHU Consortium	-Training -One-to-one and group education -Condom promotion and distribution -STI management -Advocacy -Seminars, workshops, and education at the workplace -IEC materials distribution	300 sex worker  From the Year 2010 & going on.
30	Hygiene, Sanitation and Water Supply (HYSAWA) Project  <b>Funded by:</b> Bangladesh Govt. DANIDA, Switzerland, Australia, /HYSAWA	-Baseline Survey -Re-form of Existing ward WATSAN Committee -Re-form of Community Development Forum (CDF) -Analysis of Water, Sanitation, and Hygiene situation of the target area and Identity demand and planning -Planning and implementation of a Community scheme for the infrastructure of water supply and Sanitation; -One-to-one session -Formation of School Action Committee -Community Meeting -Identify volunteer Group -Formation of School Action Committee -The practice of Community-Based Hand washing, Food Hygiene, and Water Safety -Video Show in School and Communities label -Motivate household-based sanitary latrine installation -Arrange Folk theater and cultural events on WATSAN	500 person  1st January 2013 & continuing.
31	Urban Partnership for Poverty	-Baseline Survey	500 family



SI#	Programs	Activities	Beneficial & Duration
	Reduction (UPPRP) for Awareness Building on HIV/AIDS Prevention. <b>Funded by:</b> Barisal City Corporation	-Organize Workshop -Advocacy -Develop BCC Material -Awareness Raising on HIV/AIDS -Courtyard Meeting	January to December 2010
32	Expanding Provision of Essential Harm Reduction Services for Injecting Drug Users. <b>Funded by:</b> Save the Children International	- Advocacy and education at the workplace - One-to-one and group education - Incineration - STI management - Syringe and needle exchange - Lubricant and condom distribution - IEC material distribution	200 Drug users  December 2012 to March 2013
33	Expanding HIV/AIDS Prevention in Bangladesh. <b>Funded by:</b> Save the Children International	- One-to-one and group education - Incineration - STI management - Syringe and needle exchange - Condom promotion - Lubricant and condom distribution - Advocacy and education at the workplace	15 ward in BCC  October 2011 to March 2012
34	Urban Partnership for Poverty Reduction (UPPRP) for Awareness Building on HIV/AIDS Prevention. <b>Funded by:</b> Barisal City Corporation	- Orientation/Training - Condom demonstration and distribution - Advocacy meeting - Workshop and education sessions - IEC materials distribution	500 girl & woman
35	Expanding HIV/AIDS Prevention in Bangladesh <b>Funded by:</b> Save The Children International	- STI management - One-to-one and group education - Advocacy and education at the workplace - Syringe and needle exchange - Condom promotion - Lubricant and condom distribution - IEC material distribution	50 school in BCC  April to November 2012
36	Expanding HIV/AIDS/STI Prevention Project among males having sex with male (MSM) & HIJRA people. (Phase II) <b>Funded by:</b> Bandhu Social Welfare Society (BSWS)	- Advocacy and education at the workplace - One-to-one and group education - Incineration - STI management - Syringe and needle exchange - Condom promotion - Lubricant and condom distribution - IEC material distribution	200 person  December 2012 to November 2015
37	Improving the Health Status of Floating Sex Workers. (Referral Services) <b>Funded by:</b> Family Planning Association of Bangladesh (FPAB)	-Client Referral Services -Awareness-raising activity - Condom promotion - Lubricant and condom distribution	100 sex worker  January 2000 to Ongoing
38	HIV & STI Prevention Project. <b>Funded by:</b> Funded by: Family Health International (FHI)	- Life Skill basic and refresher training - One-to-one education and group meeting - Condom and lubricant distribution - STI management and counseling - Need-based skill development training - Adult education - Drop-in center-based restroom service - Mediation committee formation	300 family  October 2009 to September 2010

Sl#	Programs	Activities	Beneficial & Duration
		- IEC materials distribution	
39	Support to SIDAR Affected People with Disability and their Families. <b>Funded by:</b> Center for Disability in Development (CDD)	-Relief Distribution among 1000 Disable persons and their Families	100 family December 2007
40	Post-SIDR Rehabilitation for People with Disabilities in Bangladesh. <b>Funded by:</b> Center for Disability in Development (CDD)	-House Construction -Hygienic Latrine Construction -IGA Support -White Stick Distribution -Wheel Chair Distribution -Low Vision Device Distribution -Special Chair Distribution	100 family April 2008 to March 2009
41	Urban Primary Health Care Project (UPHCP-II) <b>Funded by:</b> Marie Stopes Clinic Society (MSCS)	-Community based referral system established - Client referral - Conduct awareness sessions at the community level - One-to-one counseling	300 worker July 2007
42	HIV and AIDS Targeted Intervention-HATI (Drug Users). <b>Funded by:</b> Padakhep Consortium	- STI management - One-to-one and group education - Advocacy and education at the workplace - Syringe and needle exchange - Condom promotion - Lubricant and condom distribution - IEC material distribution	500 Drug users January to December 2008



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Sl#	Programs	Activities	Duration
		- IEC material distribution	



## The working team of the SAS

SAS has a good number of staff (full-time and part-time) and volunteers. There are central office staff and project staff. To achieve and maintain high-quality services for implementing its various program, the organization ensure the participation of staff through team building. SAS has a good number of staff. It has a total of 45 different levels of staff who are working in different areas of Bangladesh. The staff-related information is given below:

Particulars	Male	Female	Total
1. Full-time paid staff	11	09	20
2. Part-time paid staff	24	18	42
2. Incentive-paid volunteer workers	115	120	235
<b>Total</b>	<b>150</b>	<b>147</b>	<b>297</b>

## Financial System of SAS

An accountant is responsible to maintain all project accounts, and preparing monthly/half-yearly/annual financial statements for submission to Executive Director for discussion, review, and decision. The Executive Director countersigns all vouchers and accounts, as he is finally accountable for project account to the Executive Committee and ultimately to the General Committee of Social Advancement Society (SAS). The treasurer of SAS has every right constitutionally to ask for any explanation or quire and supervise the financial management. Executive Committee in its meeting discusses and reviews written financial reports submitted to them. The annual financial report is submitted for open discussion to all general members of SAS and is approved by them after all clarification and explanation until they are satisfied. The account of SAS is audited annually by NGO Bureau authorized audit firm.

SAS maintains its financial system in a transparent way. It follows the financial manual for operating payments, bank accounts, etc. The mother Bank Account is operated by the joint signatures of the Chairperson, Treasurer, and General Secretary of the organization with the help of approved EC meeting resolution, and the approved money is transferred to the project accounts as per the approved budget.

## Governance

### Decision Making

According to the constitution of SAS, general members of the organization play a vital role in any decision-making for the organization. For any decision adopted by a majority of members in the annual general meeting, the Executive Committee is constitutionally bound to follow their decision and implement it.

The Executive Committee interprets, implements, follow-up, and evaluates the decisions of the General Committee and reports them back after their task is over. The Executive Committee takes the decision and gives the decision within the guideline set by the General Committee. The Director of the organization

implements the decisions taken by the Executive Committee and by other set rules and responsibilities given to him as per the constitution. He is accountable to the Executive Committee.

### Transparency and Accountability

The responsibility of all project staff is distributed according to the implementation plan and need of the project and their duties and responsibilities are prescribed in their job description. Executive Director is responsible for appointment, termination, suspensions, promotion, demotion, and increment of staff. All project staff is reportable and accountable for their activities directly to the Coordinator. Project Officers / Branch Managers during their monthly meetings provide their activity and financial reports, which are received and evaluated immediately. New responsibility is again given to him/her when planning for the next month. This is an ongoing process of responsibility and accountability for all staff of the SAS



Executive Director is accountable for his/her performance and progress to the Executive Committee. The Committee gets an overall report of the activities and finance of the project in their regular meeting, where the Committee reviews and evaluates his/her past quarter activities and progress of the work assigned for the period. The Executive Committee is accountable to the General Committee which meets annually to review the progress of the projects and financial matters.

### Project Management System

The Executive Director invites the implementation plan in detail from the Branch Manager after approval of any project. The staff of the Branch Offices prepares a detailed action plan with the distribution of responsibility. Executive Director is responsible to look after and supervise both project activities and financial management. He is assigned by a Coordinator to supervise the project activities and staff. The chief accountant of the organization is responsible to maintain all financial records and reports. The project activities report and accounts of SAS are computerized.

Every month the Branch Manager submit their written report to the Assistant Director in specific printed forms. After completion of all reports submitted by Branch Managers, a monthly report of the program activities is published for internal use. Simultaneously, a monthly financial report is prepared for the organization. The annual report is the basis of all these monthly activities and financial reports of the organization.

### Resources of SAS

#### Office and Address

Sl.	Officer Address	Facilities Existed
01	<b>Khulna Office</b> House # 13, Road # 10 South East Block, Khalishpur Residential Area Khulna- 9000	3 Room 870 sq. ft.
02	<b>Barishal Office</b> Shajher Maya, 104, Baptist Mission Road, Barisal. Bangladesh	3 Rooms 650 Sq. ft.
03	<b>Dhaka Office, SAS</b> Azad Center, Suite #7/A (Lebel-7),	3 Rooms



	55 Purana Paltan, Dhaka-1000	
04	<b>Rajbari Office, SAS</b> Krishi Kunja, Boy's School Road, Post+ Upazilla: Baliakandi, Dist: Rajbari	3 Room 1000 Sq. ft.
05	<b>Gopalgonj Office</b> Chairman Bari, Durgapur, Post: Molla Tentulia Goaplgonj Sadar, Gopalgonj	3 Room 1176 Sq.ft.
06	<b>Feni Office, SAS</b> Bhuiyan House, East Debpur, Post: Chadgazi Upzalia: Chagolniya, Dist: Feni	3 Room 1150 Sq. ft

## Vehicle and Transportation

Sl. No.	Type of Transport	No. Available		
		Own	Rented	Total
01	Motor Cycle	02	-	
02	Bi-cycle	15	-	

## Training Facilities

Sl #	Name and Address of Training Centers	Year of Establishment	Total Area (Sq. ft.)	Comments
1.	House # 13, Road # 10 South East Block, Khalishpur Residential Area	January 2024	200	well equipped

## Room Facilities

Name of item	Number	Permanent	Rental
Room Air Conditioner	01		√
Facilities	Capacity	Own/Hired	Quantity / No.
Training Room	40 persons	Own	1
Dining room	20 persons	Own	1

## Other Office-based Facilities:

Name of item	Number	Permanent	Rental
Computers with printer	15	√	
Secretariat Table	18	√	
Chair	45	√	
File Cabinet	04	√	
Steel Almirah	02	√	
Ceiling Fan	26	√	
TV	01	√	
OHP	01	√	
Steel Camera	02	√	
Digital Camera	01	√	
Video Camera	01	√	
Phone	05	√	
Mobile Phone	20	√	
Photocopier	01	√	

## Planning, Monitoring, Evaluation, and Reporting System of SAS

### Planning

SAS follows the participatory process in planning any project or program. The field-level and mid-level staff play a vital role in planning any program and project. The organization organizes meetings with its field-level staff and managerial staff for sharing thinking and program design and collect their suggestions. Their suggestions are considered important in the executive body's meetings.

### Monitoring

In order to the successful implementation of the project activities, the Program Director discusses with the Monitoring Officer and project officers from time to time for ensuring successful implementation. The Branch Manager of the respective Upazila visits every field once a month and prepares a report on the findings of the visit and submits it accordingly to the Director. The Project Officer also visits some pre-selected areas and checks the Branch Manager's activities. Then he prepares a progress report on the visit and submits it to the Director. The Director visits some selective project areas to overcome any adverse situations and provide necessary suggestions. Subsequently, the Project Coordinator prepares monthly monitoring reports on the basis of the Branch Manager's, Monitoring Officer's, and Project Officer's reports and submits it to the Executive Director for taking necessary measures of action.

### Evaluation

Internal mid-term project review is a continuous process of SAS which is formulated with the Project Officer and Supervisors. The progress performance of the implementing project is evaluated after one year after inception. SAS also conducts a participatory internal evaluation at the end of the project period for its own purposes. The report is provided to the Donor and respective project authority, and at the end of the project, the donor or project authority conducts an external evaluation.

### Reporting

SAS prepares monthly progress reports and half-yearly narrative reports for understanding the progress of the planned activities. The organization also prepares annual reports combining the activities of different programs. The Director with the assistance of the accountant prepares a financial report and submits it to the donor. Then the Director submits the progress and narrative program and financial report to the Executive Director within the 2<sup>nd</sup> week of the respective month.

## Existence of Policy and Systems

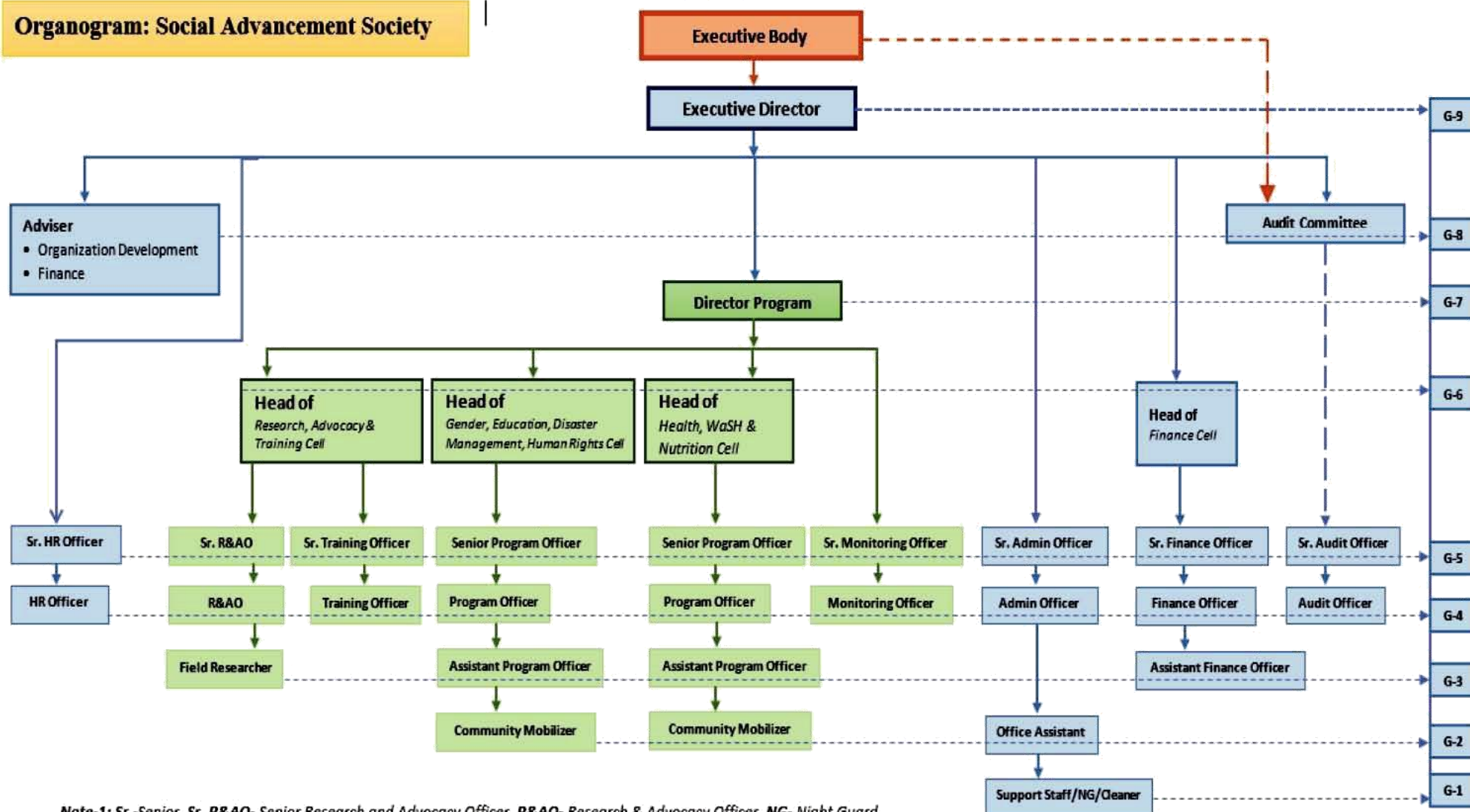
- Financial Management Policy
- Internal Audit Manual
- Human Resource Policy
- Procurement Policy
- Service Rule
- Gender Policy
- Human Rights Policy
- Monitoring and Evaluation Policy/Guideline.
- Complaint Management Guideline
- Admin Policy
- Child Protection Policy
- Guideline on Disaster Management
- Ant-Fraud Whistleblower Policy

**Md. Jasimul Hoque Bhuiyan**  
Executive Director  
Social Advancement Society





## Organogram: Social Advancement Society



**Note-1:** Sr.-Senior, Sr. R&AO- Senior Research and Advocacy Officer, R&AO- Research & Advocacy Officer, NG- Night Guard

**Note-2:** Position of staff members may be varied in projects as per project requirement but all the staff members will be addressed in the organization based on grade.

**Note-3:** Advisers role is to build the capacity of the organization, if an adviser leads a project as focal person role, S/He will hold the administrative and management authority of the project.

**Note-4:** Project/Program organogram will be prepared as needed and followed to the same but will be considered the main frame of Organization organogram.



Government of the People's Republic of Bangladesh

## NGO AFFAIRS BUREAU

Prime Minister's Office

### Registration Certificate

Registration No : 2162

Date : 21/11/2006

Under the provisions of 'The Foreign Donations (Voluntary Activities) Regulation Act, 2016' and Subject to the Conditions stated overleaf *SOCIAL ADVANCEMENT SOCIETY (SAS)*.

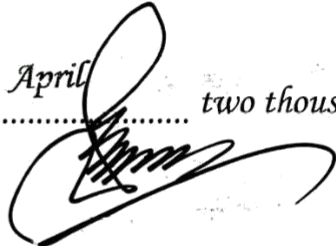
Address: *Shajer Maya, 104, Baptist Mission Road, Barisal.*

From: *22/11/2016* To: *21/11/2026*

has this day been registered/registration renewed.

This certificate is given under my hand and seal on this *Nineteen* day of *April* two thousand  
And *Twenty two.*

  
Prepared By  
Md. Mizanoor Rahman  
Upper Division Assistant  
Prime Minister's Office

  
Director General  
K.M. Tariqul Islam  
Director General (Grade-1)  
NGO Affairs Bureau  
Prime Minister's Office.





"স্বাক্ষরিত"

ক্রমিক নম্বরঃ

০০০১৪৪২

গণপ্রজাতন্ত্রী বাংলাদেশ সরকার

সমাজকল্যাণ মন্ত্রণালয়

সমাজসেবা অধিদফতর, ঢাকা

জেলা সমাজসেবা কার্যালয়, বাকিলা

নিবন্ধন নম্বর

১৬৬৮/২০০০

## নিবন্ধন সনদপত্র

১৯৬১ সালের স্বেচ্ছামূলক সমাজকল্যাণ প্রতিষ্ঠান (রেজিস্ট্রেশন ও নিয়ন্ত্রণ) অধ্যাদেশ (নম্বর ৪৬) এর ৪(৩) ধারার অধীনে-----

গ্রাম/মহলা-----  
ডাকঘর-----থানা-----জেলা-----  
সালের-----মাসের-----তারিখে উপরে বর্ণিত আইনের শর্তাদি পূরণ করায় নিম্ন স্বাক্ষরকারীর নিজ স্বাক্ষরে ও সরকারী সীলমোহরে নিবন্ধন করা হলো। নিবন্ধনকৃত প্রতিষ্ঠানটি-----জেলায়/সমগ্র বাংলাদেশে এর কার্যক্রম পরিচালনা করতে পারবে এবং এর প্রমান স্বরূপ এ সনদপত্র প্রদান করা হলো।

নিবন্ধনকৃত প্রতিষ্ঠানটির নিবন্ধন নম্বরঃ

১৬৬৮/২০০০

স্থানঃ বাকিলা

তারিখঃ ২৬/৮/০৬



নিবন্ধনকারী কর্তৃপক্ষ

সমাজসেবা অধিদফতর, ঢাকা

জেলা সমাজ সেবা কার্যালয়, বাকিলা